

Republic of the Philippines  
**BUENAVISTA WATER DISTRICT**  
Rizal Ave., Brgy.3, Buenavista, Agusan del Norte

EXCERPTS FROM THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS HELD ON FEBRUARY 2, 2016 AT THE BUENAVISTA WATER DISTRICT

BOD RESOLUTION NO.15 S. 2016

**“TO APPROVE ADDITIONAL POLICY GUIDELINES TO BOD RESOLUTION NO. 41-S2014 ENTITLED POLICY TO ALL NEW AND EXISTING APARTMENT OWNERS”**

- WHEREAS, BOD Resolution No. 41-S.2014 does not only focus to apartment buildings but also take account to all commercial establishment ;
- WHEREAS, apartment is a suite of rooms forming one residence or living quarters building a certain residential suites for private use;
- WHEREAS, commercial establishment includes office buildings, warehouses, retail/convenience store and shopping malls;
- WHEREAS, the billing account must be registered in the name of the proprietor and not the occupant;
- WHEREAS, the owner of the building must inform the occupant with the basic policies of the district for their information and guidance;
- WHEREAS, default of payment of the occupant and is nowhere to locate, it is the liability of the owner to pay all unpaid accounts;
- WHEREAS, failure to settle payments for a period of two months is subject to disconnection of service;
- WHEREAS, reconnection of service is performed after the settlement of all unpaid accounts of the building;

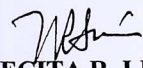
NOW THEREFORE upon motion of Dir. Margaret C. Pegenia and duly seconded by Dir. Necita R. Lim be it-

*RESOLVED AS IT IS HEREBY RESOLVED to Approve Additional Policy Guidelines to BOD Resolution No.41-S2014 entitled Policy to all New and Existing Apartment Owners”*

RESOLVED FINALLY that this will take effect immediately after approval and adoption.

ADOPTED and APPROVED this 2<sup>nd</sup> day of February, 2016 at Buenavista, Agusan del Norte.

I HEREBY CERTIFY to the correctness of the foregoing resolution and which is still in full force and effect and has not been recalled nor revoked or cancelled.

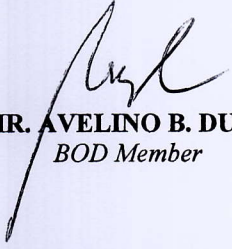
  
**DIR. NECITA R. LIM**  
BOD Secretary

Attested by:

  
**DIR. RAYMUNDO A. AVISO, JR.**  
BOD Chairman


Concurrence:

  
**DIR. MARGARET C. PEGENIA**  
*BOD Vice-Chairman*

  
**DIR. AVELINO B. DUGLAS**  
*BOD Member*

  
**DIR. FLORIDA A. HORDISTA**  
*BOD Member*

Noted:

  
**ELISA B. ALIBAY**  
General Manager