

Republic of the Philippines
BUENAVISTA WATER DISTRICT
Buenavista, Agusan del Norte

EXCERPTS FROM THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS HELD ON APRIL 2, 2019 AT BUENAVISTA WATER DISTRICT, RIZAL AVE., BARANGAY 3 BUENAVISTA, AGUSAN DEL NORTE.

BOD RESOLUTION NO.18 S.2019

“POLICY TO LOCATE AND DEMAND PAYMENT FOR PAST DUE ACCOUNTS TEN YEARS AND ONWARDS”

WHEREAS, Buenavista Water District made to ascertain the accuracy of its financial records and reports, as well as the fair presentation of the account in the financial statements;

WHEREAS, BWD desires to exhaust all possible approaches/actions to ensure collectability of inactive/past due accounts;

NOW THEREFORE, upon motion of Dir. Florida A. Hordista and duly seconded by Dir. Merly P. Abiva the body hereby resolved to approve the policy to locate and demand payment for past due accounts ten years and onwards and certain procedures be observed accordingly:

1. Account owner of past due accounts ten years and onwards should be located and thereby demand payments to settle unpaid accounts and if not settled within the prescribed period, it will be forwarded to legal authorities.
2. For unknown whereabouts of the concessionaires and could no longer be located, a certificate of no residence from the barangay of last known address will be requested.
3. In case of death, a photocopy of death certificate will be requested from the immediate family member as proof of evidence or confirmation.
4. Water meters with unsettled accounts despite diligent efforts to find them will be auctioned provided that:
 - a. Account holder with dormant and past due accounts of ten years and above will be forfeited and they can no longer avail the special promo.
 - b. Auctioned meters will be opened to the public for assumption on a” first come first serve basis”.
 - c. The person who assumes auctioned water meter will take responsible to settle arrears incurred but not more than P 3,000.00 in a cash basis.
 - d. Final alternative for all unsettled accounts is the proper disposal of dormant accounts to write-off upon the presentation of valid and justifiable reasons to the concerned agency.

APPROVED and ADOPTED this 2nd day of April, 2019 at Buenavista, Agusan del Norte.

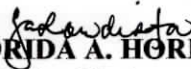
I HEREBY CERTIFY to the correctness of the foregoing resolution and which is still in full force and effect and has not been recalled nor revoked or cancelled.

Attested by:



DIR. AVELINO B. DUGLAS
BOD Chairman


DIR. LAUDITA J. ARAPAN
BOD Secretary


Concurrence:


DIR. FLORIDA A. HORDISTA
BOD Vice-Chairwoman


DIR. MERLY P. ABIVA
BOD Member


DIR. HEIDI C. BOAQUINA
BOD Member

Noted:


ELISA B. ALIBAY
General Manager