

EXCERPTS FROM THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS HELD ON SEPTEMBER 2, 2020 AT BUENAVISTA WATER DISTRICT, RIZAL AVE., BARANGAY 3 BUENAVISTA, AGUSAN DEL NORTE

BOD RESOLUTION NO.45- S.2020

“POLICY GUIDELINES ON WATER PILFERAGE AND ILLEGAL CONNECTION”

SECTION 1 Illegal water service connections and pilfering of water meters contribute to non-revenue water. And that any person who illegally installs any water connection, tampers water meters or uses jumpers or other devices whereby water is stolen; steals or pilfers water or water meters shall be penalized under Section 31 (d) of PD 198;

- a. Illegal connection is a connection to any system by means of water services are provided that is not authorized or approved by the service provider
- b. Pilferage is the act of stealing or taking something from someone unlawfully and without permission from the owner.

SECTION 2 These acts mainly involved direct tapping to water mains and tampering of water meters to include several specific violations. Section 8 of R.A 8041 provides that the following acts are considered illegal water service connections, to wit:

- a. Direct Tapping of Pipeline
- b. Unauthorized Reopening of Closed /Abandoned Water Service Connection
- c. Octopus Connection
- d. Bypass Connection
- e. Tampering of water meter
- f. Reversed Water Meter
- g. Illegal dismounting of water meter
- h. Unauthorized use of booster pump
- i. Unauthorized use of magnetic device

SECTION 3 Any person caught performing illegal water connection or water pilferage , his/her service connection should be immediately cut-off or his/her water meter will be removed and will not be reconnected without payment of the total amount due representing the total assessed value of the consumption, penalty charges and other incidental expenses to the BUENAVISTA WATER DISTRICT . Violators are held liable for the penalty charges and the assessed value are as follows:

- a. Active concessionaires with by pass
 - a.1-(Last Recorded Highest Consumption x no. of months until discovered) x2 + penalty
- b. Inactive concessionaire with bypass
 - b.1-(22.5 x no. of months until discovered) x 2+ penalty
➤ (150 L x 5x 30) / 1000
- c. Active concessionaires with Reversed water meter
 - c.1 (Last recorded highest consumption x no. of months until discovered) x2 + penalty
 - c.2 (22.5 x no.of months until discovered) x2 + penalty
➤ (150 L x 5 x30) /1000

- d. Active concessionaires with tampered water meter
 - d.1 (Last recorded highest consumption x no. of months until discovered) x2 + penalty
 - d.2 (22.5 x no. of months until discovered) x2 + penalty
 - (150 L x 5 x30) /1000
- e. Inactive concessionaire Unauthorized re-opening of closed/Abandoned water service connection
 - e.1 (Present reading – Previous reading) x2 + Penalty
- f. Unauthorized use of magnetic device
 - f.1 a.1-(Last Recorded Highest Consumption x no. of months until discovered) x2 + penalty
- g. Octopus Connection
 - b.1) Average consumption (6 months average consumption recalling from the date of discovery)

The following compromise charges shall be imposed:

First Offense – Five Thousand Pesos (Php 5,000.00)

Second Offense – Ten Thousand Pesos (Php 10,000.00)

Third Offense - Fifteen Thousand Pesos (Php 15,000.00) or permanent service disconnection and the filing of appropriate charges for legal action.

The management shall immediately make an official written notice to the violator and he/she will be given seven (7) days from receipt of notice to settle his/her obligations. Failure to settle his/her obligation within the specified period, a case of water pilferage shall be filed against him/her as provided in Chapter VII, Sec. 31 of PD 198 Protection of Water And Facilities of District and Sec.8 of RA 8041 Water Pilferage Law.

“Any person who shall violate Section 8 hereof shall be punished by imprisonment of six(6) months to two(2) years and a fine not exceeding double the amount of the value of the water stolen or the value of the damaged facilities” (Sec.11 of RA 8041)

- SECTION 4 All reported cases of illegal connections should be forwarded immediately to the Office of the General Manager or the informer should report illegal connections directly to the General Manager and that his/her identity should be guarded with strict confidentiality. The informant can claim One Thousand Pesos (PHP 1000.00) monetary reward of his/her fortitude.
- SECTION 5 If the violation committed is assisted in the commission of the crime by a plumber, officer, or employee of Buenavista Water District , the said employee, officer or plumber shall be punished by imprisonment of two (2) years to six (6) years and shall be dismissed from service upon conviction if proven guilty
- SECTION 6 A service connection is limited to only one house, building or premises and that the act of giving or allowing connection to his/her premises to another house, apartment or dwelling place, etc. shall be considered illegal.

These are the enumerated forms of Illegal Connection/Pilferages and Its Meaning:

6.1 Direct tapping of pipeline

- It is often done by connecting pipes between the BWD main source and the customers distribution pipe in order to illegally draw water

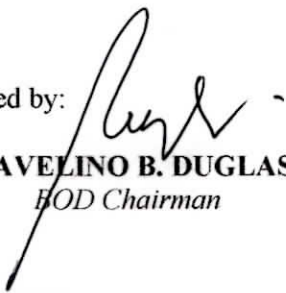
- 6.2 Unauthorized Reopening of Closed/Abandoned Water Service Connection
 ➤ It is in act of opening the closed water service brought about by non-payment of water bills
- 6.3 By-Pass Connection
 ➤ Is a form of illegal connection that is usually done to draw water in a way that the water meter is bypassed
- 6.4 Tampering of Water meter
 ➤ Is a form of illegal connection wherein the perpetrators tampers their water meter in order to reduce its registration of their consumption
- 6.5 Reversed Water
 ➤ Is the deliberate reversing of water meter in order to alter and reduce registration of water consumption
- 6.6 Illegal dismounting of water meter
 ➤ Is the deliberate removal of water meter from the angle meter valve in order to draw water directly from the water service connection
- 6.7 Illegal use of booster pump
 ➤ Is the use of pump that draws water directly from the water meter in order to draw water directly from the water main and thereby adversely affecting the withdrawal of water by other nearby registered customers
- 6.8 Use of Magnetic Device
 ➤ It is used to alter or stop meter counter
- 6.9 Octopus Connection
 ➤ It refers to one or more additional or separate connection (s) directly tap from an existing active connection or service line of the Buenavista Water District concessionaire and purposely utilized for a separate structure, apartment, dwelling, etc.

SECTION 7 That this policy shall take effect immediately after its adoption and approval.

APPROVED and ADOPTED this 2nd day of September, 2020 at Buenavista, Agusan del Norte.

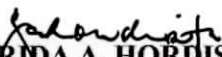
I HEREBY CERTIFY to the correctness of the foregoing resolution and which is still in full force and effect and has not been recalled nor revoked or cancelled.

Attested by:


DIR. AVELINO B. DUGLAS
BOD Chairman


DIR. LAUDI PA J. ARAPAN
BOD Secretary


Concurrence:


DIR. FLORIDA A. HORBISTA
BOD Vice-Chairman


DIR. HEIDI C. BOAQUINA
BOD Member


DIR. MERLY P. ABIVA
BOD Member

Noted: -


ELISA B. ALIBAY
 General Manager