



Purchase of Materials

The process of purchasing materials and fittings for either new service connection, reconnection and repair.

Office or Division	Division A & B
Classification:	Simple
Type of Transaction:	G2C
Who may avail:	BWD Concessionaires/ Representatives

CHECKLIST OF REQUIREMENTS	WHERE TO SECURE
None	BWD Office

CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Go to the Storekeeper and present list of materials to be purchased	1. In-charge will issue charge slip for the materials required	None	5-7 minutes	Storekeeper – Stockroom
2. Go to the Cashier to pay materials cost	2. Issue Official Receipt	*Refer to Price List	3-5 minutes	Teller/ Cashier
3. Go back to the Storekeeper to claim the purchased materials	3. Issue Gate Pass and release purchased materials	None	3-5 minutes	Storekeeper – Stockroom
Total			17 minutes	

Price List of Materials / Fittings

BUENAVISTA WATER DISTRICT PRICE LIST					
1	Brass Ball Valve 1/2" w/ Lock Wing	250.00	10	G.I. Drain Plug 1/2"	20.00
	Angle Brass Ball Valve 3/4	600.00		G.I. Drain Plug 3/4"	25.00
	Brass Valve 1/2 with Handle	250.00	11	G.I. Elbow 1/2" x 90°	35.00
2	Brass Faucet 1/2" - Plain & Hose Bibb	150.00		G.I. Elbow 3/4" x 90°	40.00
	PVC Faucet 1/2	100.00	12	G.I. Elbow Reducer 3/4" x 1/2"	40.00
3	Brass Replacement Piece 1/2"	150.00		G.I. Straight Elbow 1/2"	30.00
	Brass Replacement Piece 3/4"	225.00	13	G.I. Nipple 4 x 1/2	30.00
4	Compression Elbow 1/2" x 90°	120.00		G.I. Nipple 4 x 3/4	35.00
	Compression Elbow 3/4" x 90°	140.00	14	G.I. Nipple 5 x 1/2	40.00
5	Compression Tee 1/2"	130.00	15	G.I. Nipple 6 x 1/2	45.00
	Compression Tee 3/4"	150.00	16	G.I. Nipple 8 x 1/2	55.00
6	Compression Union Coupling 1/2"	100.00	17	G.I. Nipple 10 x 1/2	65.00
	Compression Union Coupling 3/4"	120.00	18	G.I. Nipple 17" x 1/2"	95.00
	Comp. Union Coupling 32mm (1")	150.00	19	G.I. Nipple 24 x 1/2"	150.00
7	Comp. Tee Reducer 3/4 x 1/2	150.00	20	G.I. Nipple 20 x 3/4"	150.00
	Comp. Tee Reducer 1 x 1/2	170.00	21	G.I. Tee 1/2"	40.00
	Comp. Tee Reducer 1 x 3/4	200.00		G.I. Tee 3/4"	55.00
8	Comp. Coupling Reducer 3/4 x 1/2	125.00	22	PE Pipe 1/2" x 300m, SDR 11	24.00
	Comp. Coupling Reducer 1 x 1/2	140.00		PE Pipe 3/4" x 150m, SDR 11	40.00
	Comp. Coupling Reducer 1 x 3/4	150.00	23	Teflon Tape 1/2" x 5m	24.00
9	G.I. Coupling 1/2"	25.00	24	Water Meter 1/2"	1,200.00
	G.I. Coupling 3/4"	30.00	25	PVC Clip 1/2	3.00

