

Republic of the Philippines
BUENAVISTA WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BUENAVISTA WATER DISTRICT in the CSC website

ALONA G. ORIHUELA

HRMO

Date: July 4, 2022

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|--|--------------------|------------------------|----------------|--|------------------------------|-------------------------------|--|----------------------------|--|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | WATER/ SEWERAGE MAINTENANCE MAN B | 17 | 6 | 16,877.00 | Elementary School Graduate | None required | None required | None required (MC 11, s. 1996 - Cat. III) | | BWD Office, Buenavista, Agusan del Norte |
| 2 | UTILITY WORKER B | 25 | 1 | 12,517.00 | Must be able to read and write | None required | None required | None required (MC 11, s. 1996 - Cat. III) | | BWD Office, Buenavista, Agusan del Norte |
| 3 | WATER/SEWERAGE MAINTENANCE MAN C | 11 | 4 | 14,993.00 | Elementary School Graduate | None required | None required | None required (MC 11, s. 1996 - Cat. III) | | BWD Office, Buenavista, Agusan del Norte |
| 4 | ACCOUNTING PROCESSOR A | 6 | 8 | 18,998.00 | Completion of two years studies in College | 4 hours of relevant training | 1 year of relevant experience | Career Service (Subprofessional) First Level Eligibility | | BWD Office, Buenavista, Agusan del Norte |
| | *Nothing follows* | | | | | | | | | |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 15, 2022**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ALONA G. ORIHUELA
HRMO - Designate
Rizal Ave., Brgy. 3, Buenavista, AgDN
tamarisk1502@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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