



BUENAVISTA WATER DISTRICT
 Rizal Avenue, Barangay. 3, Buena Vista Agusan del Norte
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INDICATIVE - ANNUAL PROCUREMENT PLAN FOR 2023

| Code (PAP) | Procurement Program / Project | PMO / End - User | Mode of Procurement | Schedule for Each Procurement Activity | | | Source of Funds | Estimated Budget (PhP) | | | Remarks (Brief Description of Program/Project) |
|------------|--|------------------|---------------------|--|---------------------|-----------------|-----------------|------------------------|---------------|------|--|
| | | | | Ads/Post. of IB/REI | Sub/Opening of Bids | Notice of Award | | Contract Signing | Total | MOOE | |
| 10404010 | Office Supplies Inventory | FCS | NP-SVP | 1st to 4th Quarter | | | Corporate Fund | 20,250.00 | 20,250.00 | | Checks |
| 10404020 | Accountable Forms Inventory | FCS | NP-SVP | 1st to 4th Quarter | | | Corporate Fund | 300,000.00 | 300,000.00 | | Official Receipt |
| 10404030 | Non Accountable Forms Inventory | FCS | NP-SVP | 1st to 4th Quarter | | | Corporate Fund | 250,000.00 | 250,000.00 | | Water Bill |
| 10404120 | Chemical Filtering Supplies Inventory - Chlorine | PWQS | NP-SVP / DC | 1st to 4th Quarter | | | Corporate Fund | 1,968,000.00 | 1,968,000.00 | | Gas Chlorine and Liquid Chlorine dioxide |
| 10404990 | Other Supplies & Materials Inventory - Maintenance CI Fittings | ECS | NP-SVP | 1st to 4th Quarter | | | Corporate Fund | 266,500.00 | 266,500.00 | | Various CI STC, Gate Valve Fittings |
| 10404990 | Other Supplies & Materials Inventory - Maintenance Fittings 1/2" and 3/4" | ECS | NP-SVP | 1st to 4th Quarter | | | Corporate Fund | 1,061,400.00 | 1,061,400.00 | | Various Brass, GI Fittings and Water Meter for Maintenance |
| 10404990 | Other Supplies & Materials Inventory - Maintenance PE Pipe and Compression Fittings | ECS | NP-SVP | 1st to 4th Quarter | | | Corporate Fund | 218,350.00 | 218,350.00 | | PE Pipe and various Compression Fittings for Maintenance |
| 10404990 | Other Supplies & Materials Inventory - Service Connection | FCS | NP-SVP / PB | 1st to 4th Quarter | | | Corporate Fund | 1,425,500.00 | 1,425,500.00 | | Various Brass, GI Fittings and Water Meter for New Service Connection |
| 10404990 | Other Supplies & Materials Inventory - Service Connection PE Pipe and Compression Fittings | FCS | NP-SVP | 1st to 4th Quarter | | | Corporate Fund | 47,250.00 | 47,250.00 | | PE Pipe and various Compression Fittings for new service connection |
| 10404990 | Other Supplies & Materials Inventory - Merchandise | FCS | NP-SVP | 1st to 4th Quarter | | | Corporate Fund | 617,450.00 | 617,450.00 | | Various Brass, GI Fitting for Merchandise |
| 10404990 | Other Supplies & Materials Inventory - Merchandise PE Pipe and Compression Fittings | FCS | NP-SVP | 1st to 4th Quarter | | | Corporate Fund | 986,500.00 | 986,500.00 | | PE Pipe and various Compression Fittings for Merchandise |
| 10603110 | Plant (UPIS) | ECS | PB | 1st to 4th Quarter | | | Corporate Fund | 12,000,000.00 | 12,000,000.00 | | Parallel Transmission Line (Phase 3) and Construction of Pump Station 7 & 8. |
| 10604010 | Building and Land Improvements | AGSS/ECS | NP-SVP / PB | 1st to 4th Quarter | | | Corporate Fund | 25,400,000.00 | 25,400,000.00 | | Construction of Office Building - 3 Storey (Phase 1); Repair of PS 3 Chlorine Room and Transformer Pad Extension |
| 10605030 | Information & Communication Tech. Equipment | AGSS | NP-SVP | 1st to 4th Quarter | | | Corporate Fund | 170,000.00 | 170,000.00 | | Desktop Computer and Laptop |
| 10605990 | Other Machinery & Equipment | ECS/PWQS | NP-SVP | 1st to 4th Quarter | | | Corporate Fund | 400,000.00 | 400,000.00 | | Ideal Three Phase Line for Pump Station 3 |
| 10606010 | Land and Transportation Equipment | FCS / ECS | NP-SVP | 1st to 4th Quarter | | | Corporate Fund | 400,000.00 | 400,000.00 | | One (1) unit Multicab Pick-up for DRRMP and 1 unit Single Motor |
| 10601020 | Computer Software | AGSS | NP-SVP | 1st to 4th Quarter | | | Corporate Fund | 280,000.00 | 280,000.00 | | Software Licenses |
| 50102100 | Director's Fees and Remuneration Meetings | AGSS | NP-SVP | 1st to 4th Quarter | | | Corporate Fund | 1,182,000.00 | 1,182,000.00 | | Director's Fees |
| 50201010 | Travel Expenses | AGSS | NP-SVP | 1st to 4th Quarter | | | Corporate Fund | 1,501,200.00 | 1,501,200.00 | | Travelling expenses for PAWD, CHRMP, NORMIN & MAWD Meetings |
| 50202010 | Training & Scholarship Expenses | AGSS | NP-SVP | 1st to 4th Quarter | | | Corporate Fund | 782,000.00 | 782,000.00 | | Seminars and training fees for PAWD, CHRMP, NORMIN & MAWD Meetings |

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|------------|--|-------------------------|---------------------|--|---------------------|-----------------|-----------------|------------------------|-------|---|---|----|
| | | | | Ads/Post of IB/RE | Sub/Opening of Bids | Notice of Award | | Contract Signing | Total | MOOE | | CO |
| | | | | | | | | | | | | |
| 50202010 | Training & Scholarship Expenses | AGSS | NP-SVP | 1st to 4th Quarter | | Corporate Fund | 782,000.00 | 782,000.00 | | Seminars and training fees for PAWD, CHRMP, NORMIN & MAWD Meetings | | |
| 50203010 | Office Supplies Expenses | AGSS / FCS / ECS / PWQS | NP-Agency to Agency | 1st to 4th Quarter | | Corporate Fund | 445,212.50 | 445,212.50 | | Common Office and Computer Supplies | | |
| 50203080 | Fuel, Oil and Lubricants Expenses | AGSS / FCS / ECS / PWQS | NP-SVP | 1st to 4th Quarter | | Corporate Fund | 1,224,600.00 | 1,224,600.00 | | Gasoline and oil for Generator Set and Motor Vehicle | | |
| 50203130 | Chemical, Filtering & Laboratory Supplies Expenses | PWQS | NP-SVP / DC | 1st to 4th Quarter | | Corporate Fund | 298,000.00 | 298,000.00 | | Bacteria Test, Physical and Chemical Test | | |
| 10404190 | Electrical Supplies Maintenance Inventory | AGSS / FCS / ECS / PWQS | NP-Agency to Agency | 1st to 4th Quarter | | Corporate Fund | 74,220.00 | 74,220.00 | | Common Electrical & Janitorial Supplies | | |
| 10404230 | Housekeeping Cleaning Supplies Inventory | AGSS / FCS / ECS / PWQS | NP-Agency to Agency | 1st to 4th Quarter | | Corporate Fund | 81,320.00 | 81,320.00 | | Common Office Cleaning Supplies | | |
| 10404070 | Medical, Dental Laboratory Supplies Inventory | AGSS / FCS / ECS / PWQS | NP-Agency to Agency | 1st to 4th Quarter | | Corporate Fund | 53,100.00 | 53,100.00 | | Common Medical Disinfectant Supplies | | |
| 10404990 | Other Office Supplies Maintenance Inventory | AGSS / FCS / ECS / PWQS | NP-Agency to Agency | 1st to 4th Quarter | | Corporate Fund | 188,680.00 | 188,680.00 | | Common Office Supplies Maintenance Supplies | | |
| 50204020 | Electricity Expenses | AGSS / FCS / ECS / PWQS | NP-SVP | 1st to 4th Quarter | | Corporate Fund | 9,420,000.00 | 9,420,000.00 | | Office and Pump Stations | | |
| 50205010 | Postage & Courier Services | AGSS / FCS / ECS / PWQS | NP-SVP | 1st to 4th Quarter | | Corporate Fund | 25,000.00 | 25,000.00 | | Cost of postage, delivery of official forms, documents & records. | | |
| 50205020 | Telephone Expenses - Landline | AGSS / FCS / ECS / PWQS | NP-SVP | 1st to 4th Quarter | | Corporate Fund | 150,000.00 | 150,000.00 | | Telephone subscription | | |
| 50205030 | Internet Subscription Expenses | AGSS / FCS / ECS / PWQS | NP-SVP | 1st to 4th Quarter | | Corporate Fund | 110,800.00 | 110,800.00 | | Web Hosting & Internet Subscription | | |
| 50206010 | Awards and Rewards Expenses | AGSS / FCS / ECS / PWQS | NP-SVP | 1st to 4th Quarter | | Corporate Fund | 10,000.00 | 10,000.00 | | Reward to Concessionaires who can report an illegal connection | | |
| 50207010 | Survey Expenses | AGSS / FCS / ECS / PWQS | NP-SVP | 1st to 4th Quarter | | Corporate Fund | 75,000.00 | 75,000.00 | | Survey plans and titling of Land | | |
| 50211010 | Legal Services | AGSS | DC | 1st to 4th Quarter | | Corporate Fund | 100,000.00 | 100,000.00 | | Legal Professional Services | | |
| 50211020 | Auditing Services | AGSS | DC | 1st to 4th Quarter | | Corporate Fund | 200,000.00 | 200,000.00 | | Auditing Fees | | |
| 50212030 | Security Services | AGSS | DC | 1st to 4th Quarter | | Corporate Fund | 480,000.00 | 480,000.00 | | Office Security Services | | |
| 50213030 | Maintenance of Infrastructure Projects | ECS | NP - SVP | 1st to 4th Quarter | | Corporate Fund | 20,000.00 | 20,000.00 | | Repair & maintenance of Infrastructure Projects | | |
| 50213050 | Maintenance of Communication Equipment | AGSS / FCS / ECS | NP - SVP | 1st to 4th Quarter | | Corporate Fund | 5,000.00 | 5,000.00 | | Repair & maintenance of Radio and antenna | | |
| 50213050 | Maintenance of IT Equipment & Software | AGSS / FCS / ECS | NP - SVP | 1st to 4th Quarter | | Corporate Fund | 16,600.00 | 16,600.00 | | Repair & maintenance of IT Equipment including parts | | |
| 50213050 | Maintenance of Furniture and Fixture | AGSS / FCS / ECS | NP - SVP | 1st to 4th Quarter | | Corporate Fund | 4,000.00 | 4,000.00 | | Repair & maintenance of Fixture | | |
| 50213050 | Maintenance of Office Equipment | AGSS / FCS / ECS / PWQS | NP - SVP | 1st to 4th Quarter | | Corporate Fund | 23,000.00 | 23,000.00 | | Repair & maintenance of Office Equipment including parts | | |
| 50213050 | Maintenance of Other Machinery & Equipment | PWQS | NP - SVP | 1st to 4th Quarter | | Corporate Fund | 158,150.00 | 158,150.00 | | Repair & maintenance of Other Machinery & Equipment including parts | | |
| 50213060 | Maintenance of Land Transportation Equipment | AGSS / FCS / ECS / PWQS | NP - SVP | 1st to 4th Quarter | | Corporate Fund | 411,825.00 | 411,825.00 | | Repair & maintenance of Service Vehicle including parts | | |
| 50215010 | Taxes, Duties & Licenses | AGSS | DC / NP - SVP | 1st to 4th Quarter | | Corporate Fund | 889,129.21 | 889,129.21 | | Franchise Tax/ Building & Electrical Permit/ Generator Set Permit to Operate/ Water Permit/ Service Vehicles/ Real Property | | |

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| | | | | Ads/Post of IB/REI | Sub/Open of Bids | Notice of Award | | Contract Signing | Total | MOOE | |
| 50215030 | Insurance Expenses | AGSS | DC | 1st to 4th Quarter | | | Corporate Fund | 147,000.00 | 147,000.00 | | Fidelity Bond and Service Vehicles |
| 50216010 | Labor and Wages | AGSS / ECS | DC | 1st to 4th Quarter | | | Corporate Fund | 880,800.00 | 880,800.00 | | Wages for Watchman and Office Clerk |
| 50299010 | Advertising, Promotional and Marketing expenses | AGSS | NP - SVP | 1st to 4th Quarter | | | Corporate Fund | 375,000.00 | 375,000.00 | | Advertisement, Calendar 2023 |
| 50299020 | Printing & Publication Expenses | AGSS / FCS / ECS / PWQS | NP - SVP | 1st to 4th Quarter | | | Corporate Fund | 16,200.00 | 16,200.00 | | Tarpaulin, Mimeo Forms & Ledger Card |
| 50299030 | Representation Expenses | AGSS | NP - SVP | 1st to 4th Quarter | | | Corporate Fund | 126,000.00 | 126,000.00 | | BOB Meetings and Visitors |
| 50299040 | Transportation & Delivery Expenses | AGSS / FCS / ECS / PWQS | NP - SVP | 1st to 4th Quarter | | | Corporate Fund | 16,000.00 | 16,000.00 | | |
| 50299050 | Rent/Lease Expenses | PWQS | DC | 1st to 4th Quarter | | | Corporate Fund | 12,000.00 | 12,000.00 | | Lot rental of dosing station |
| 50299060 | Membership Dues & Contributions to Organizations | AGSS | DC | 1st to 4th Quarter | | | Corporate Fund | 30,000.00 | 30,000.00 | | |
| 50299080 | Donation | AGSS | DC | 1st to 4th Quarter | | | Corporate Fund | 50,000.00 | 50,000.00 | | |
| 50299180 | Major Events and Convention Express | AGSS | NP - SVP | 1st to 4th Quarter | | | Corporate Fund | 1,624,000.00 | 1,624,000.00 | | (Admin) - World Water Day, Capability Building, Family Day, 26th BWD Anniversary and Year-end Assessment |
| 50299990 | Other Maintenance & Operation Expenses | AGSS | NP - SVP | 1st to 4th Quarter | | | Corporate Fund | 1,100,000.00 | 1,100,000.00 | | GAD Programs, Tree Planting, Independence Day and Araw ng |
| | | | | | | | GRAND TOTAL | 68,117,036.71 | 29,467,036.71 | 38,650,000.00 | |

Prepared by:


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Verified & Checked by:


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Approved by:


ELISA BYALIBAY
 General Manager