



**BUENAVISTA WATER DISTRICT**  
 Rizal Avenue, Barangay. 3, Buenavista Agusan del Norte  
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## ANNUAL PROCUREMENT PLAN FOR 2024 Non-CSE

| Code (PAP) | Procurement Program / Project                                 | PMO / End - User        | Mode of Procurement | Schedule for Each Procurement Activity |                  |                 |                  | Source of Funds | Estimated Budget (Php) |      |  | Remarks<br>(Brief Description of Program/Project) |
|------------|---|-------------------------|---------------------|--|------------------|-----------------|------------------|-----------------|------------------------|------|--|---|
|            |   |                         |                     | Ads/Post of (B/RE)                     | Sub/Open of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE | CO   |   |
| 10401010   | Merchandise Inventory   | FCS                     | NP-SVP              | 1st to 4th Quarter                     |                  |                 | Corporate Fund   | 1,627,450.00    | 1,627,450.00           |      | PE Pipe and various Compression Fittings for Merchandise                                     |   |
| 10402990   | Other Supplies & Materials Inventory - Service Connection     | FCS                     | NP-SVP / PB         | 1st to 4th Quarter                     |                  |                 | Corporate Fund   | 1,870,750.00    | 1,870,750.00           |      | Various Brass, GI Fittings and Water Meter for New Service Connection                        |   |
| 10404010   | Office Supplies Inventory                                     | AGSS / FCS / ECS / PWQS | NP-Agency to Agency | 1st to 4th Quarter                     |                  |                 | Corporate Fund   | 776,235.00      | 776,235.00             |      | Office and Computer Supplies   |   |
| 10404020   | Accountable Forms Inventory                                   | FCS                     | NP-SVP              | 1st Quarter                            |                  |                 | Corporate Fund   | 317,250.00      | 317,250.00             |      | Official Receipt and checks  |   |
| 10404030   | Non Accountable Forms Inventory                               | FCS                     | NP-SVP              | 1st Quarter                            |                  |                 | Corporate Fund   | 250,000.00      | 250,000.00             |      | Water Bill   |   |
| 10404070   | Medical, Dental & Laboratory Supplies Inventory               | AGSS / FCS / ECS / PWQS | NP-Agency to Agency | 1st to 4th Quarter                     |                  |                 | Corporate Fund   | 55,100.00       | 55,100.00              |      | Alcohol and First Aide Supplies  |   |
| 10404120   | Chemical Filtering Supplies Inventory - Chlorine              | PWQS                    | NP-SVP              | 1st to 4th Quarter                     |                  |                 | Corporate Fund   | 2,881,000.00    | 2,881,000.00           |      | Chlorine Dioxide Powder for water treatment  |   |
| 10404190   | Electrical Supplies & Materials Inventory                     | AGSS / FCS / ECS / PWQS | NP-SVP              | 1st to 4th Quarter                     |                  |                 | Corporate Fund   | 132,095.00      | 132,095.00             |      | Bulbs; electricaltools and wires   |   |
| 10404220   | Supplies & Materials for Water System Operation - Maintenance | ECS                     | NP-SVP / PB         | 1st to 4th Quarter                     |                  |                 | Corporate Fund   | 1,456,050.00    | 1,456,050.00           |      | Various Brass, GI Fittings and Water Meter for Maintenance                                   |   |
| 10404230   | Housekeeping / Cleaning Materials Inventory                   | AGSS / FCS / ECS / PWQS | NP-SVP              | 1st to 4th Quarter                     |                  |                 | Corporate Fund   | 54,660.00       | 54,660.00              |      | Janitorial Supplies  |   |
| 10404990   | Other Supplies & Materials Inventory                          | AGSS / FCS / ECS / PWQS | NP-SVP              | 1st to 4th Quarter                     |                  |                 | Corporate Fund   | 289,230.00      | 289,230.00             |      | Tools  |   |
| 10601010   | Land  | AGSS                    | DC                  | 2nd Quarter                            |                  |                 | Corporate Fund   | 800,000.00      | 800,000.00             |      | Lot for Pump Station 9 and Geo-resistivity   |   |
| 10603110   | UPIS - Plant  | ECS                     | NP-SVP / PB         | 1st to 3rd Quarter                     |                  |                 | Corporate Fund   | 6,950,000.00    | 6,950,000.00           |      | Construction of Pump House for PS 7 and 8; PS 3 Deepell Rehab and Transmission Line (phase3) |   |
| 10604010   | Building and Land Improvements                                | AGSS / PWQS             | NP-SVP / PB         | 1st Quarter                            |                  |                 | Corporate Fund   | 1,650,000.00    | 1,650,000.00           |      | Repair office building Roofing and Pump Station Roofing                                      |   |
| 10605020   | Office Equipment  | FCS                     | NP-SVP              | 2nd Quarter                            |                  |                 | Corporate Fund   | 50,000.00       | 50,000.00              |      | Office Aircon  |   |
| 10605030   | Information & Communication Tech. Equipment                   | FCS                     | NP-SVP              | 4th Quarter                            |                  |                 | Corporate Fund   | 60,000.00       | 60,000.00              |      | Desktop Computer   |   |
| 10605990   | Other Machinery & Equipment                                   | ECS / PWQS              | NP-SVP / PB         | 1st to 4th Quarter                     |                  |                 | Corporate Fund   | 3,730,000.00    | 3,730,000.00           |      | Submersible Pump and Motor, Transformer and Generator Set                                    |   |
| 10606010   | Land and Transportation Equipment                             | ECS                     | NP-SVP              | 2nd Quarter                            |                  |                 | Corporate Fund   | 80,000.00       | 80,000.00              |      | One (1) unit Single Motor  |   |
| 50203090   | Fuel, Oil and Lubricants Expenses                             | AGSS / FCS / ECS / PWQS | NP-SVP              | 1st to 4th Quarter                     |                  |                 | Corporate Fund   | 1,305,100.00    | 1,305,100.00           |      | Gasoline and oil for Generator Set and Motor Vehicle   |   |

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|------------|---|-------------------------|---------------------|--|---------------------|-----------------|------------------|-----------------|------------------------|---------------|--|---|
|            |   |                         |                     | Ads/Post of (BURE)                     | Sub/Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE          | OO   |   |
| 50203130   | Chemical, Filtering & Laboratory Supplies Expenses    | PWQS                    | NP-SVP / DC         | 1st to 4th Quarter                     |                     |                 | Corporate Fund   | 230,000.00      | 230,000.00             |               | Bacteria Test, Physical and Chemical Test  |   |
| 50205020   | Telephone Expenses - Landline & Mobile                | AGSS                    | DC                  | 1st to 4th Quarter                     |                     |                 | Corporate Fund   | 126,000.00      | 126,000.00             |               | Telephone subscription   |   |
| 50205030   | Internet Subscription Expenses                        | AGSS                    | DC                  | 1st to 4th Quarter                     |                     |                 | Corporate Fund   | 148,400.00      | 148,400.00             |               | Web Hosting & Internet Subscription  |   |
| 50212030   | Security Services                                     | AGSS                    | NP - SVP            | 1st to 4th Quarter                     |                     |                 | Corporate Fund   | 480,000.00      | 480,000.00             |               | Office Security Services   |   |
| 50213050   | Repair and Maintenance of Equipment                   | AGSS / FCS / ECS        | NP - SVP            | 1st to 4th Quarter                     |                     |                 | Corporate Fund   | 48,600.00       | 48,600.00              |               | Repair & maintenance of Office , IT, Communication Equipment and Furniture & Fixtures.                   |   |
| 50213050   | Repair and Maintenance of Other Machinery & Equipment | PWQS                    | NP - SVP            | 1st to 4th Quarter                     |                     |                 | Corporate Fund   | 404,300.00      | 404,300.00             |               | Repair & maintenance of Other Machinery & Equipment including parts                                      |   |
| 50213060   | Maintenance of Motor Vehicle                          | AGSS / FCS / ECS / PWQS | NP - SVP            | 1st to 4th Quarter                     |                     |                 | Corporate Fund   | 356,365.00      | 356,365.00             |               | Repair & maintenance of Service Vehicle including parts  |   |
| 50216010   | Labor and Wages                                       | AGSS / FCS / ECS / PWQS | PB                  | 1st to 4th Quarter                     |                     |                 | Corporate Fund   | 2,400,000.00    | 2,400,000.00           |               | Wages for Office Clerk, Maintenance and Pump Tender  |   |
| 50299010   | Advertising, Promotional and Marketing expenses       | AGSS                    | NP - SVP            | 1st to 4th Quarter                     |                     |                 | Corporate Fund   | 330,000.00      | 330,000.00             |               | Advertisement, Calendar 2025   |   |
| 50299020   | Printing & Publication Expenses                       | AGSS                    | NP - SVP            | 1st to 4th Quarter                     |                     |                 | Corporate Fund   | 18,200.00       | 18,200.00              |               | Tarpaulin, Mimeo Forms & Ledger Card   |   |
| 50299180   | Major Events and Convention Express                   | AGSS                    | NP - SVP            | 1st to 4th Quarter                     |                     |                 | Corporate Fund   | 2,375,000.00    | 2,375,000.00           |               | (Admin) - World Water Day, Capability Building, Family Day, 26th BWD Anniversary and Year-end Assessment |   |
| 50299990   | Other Maintenance & Operation Expenses                | AGSS                    | NP - SVP            | 1st to 4th Quarter                     |                     |                 | Corporate Fund   | 591,000.00      | 591,000.00             |               | GAD Programs, Tree Planting, Independence Day and Araw ng Buena Vista                                    |   |
|            |   |                         |                     |  |                     |                 | GRAND TOTAL      | 31,842,785.00   | 18,522,785.00          | 13,320,000.00 |  |   |

Prepared by:

  
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Verified & Checked by:

  
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