



BUENAVISTA WATER DISTRICT

Rizal Avenue, Barangay 3, Bu enavista Agusan del Norte

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ANNUAL PROCUREMENT PLAN FOR 2026

INDICATIVE FINAL UPDATED (Version no.: ____)

PROCUREMENT PROJECT DETAILS				PROJECTED TIMELINE				FUNDING DETAILS			REMARKS (Other Relevant description of the Procurement Project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability & Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)	Procurement Strategy or Tools	
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
GENERAL REQUIREMENTS											
Merchandise Inventory	FCS	Supply and delivery of Brass, GI fittings, PE pipes and compression fittings for Merchandise	SVP	No	MEARB	1st to 4th Quarter		Corporate Fund	1,633,450.00	LCA & LOCA	
Other Supplies & Materials Inventory - Service Connection	FCS	Supply and delivery of Brass, GI Fittings and Water Meter for New Service Connection	SVP / CB	No	MEARB	1st to 4th Quarter		Corporate Fund	1,573,150.00	LCA & LOCA	
Accountable Forms Inventory	FCS	Supply and delivery of Official Receipt and checks	SVP / Agency to Agency	No	MEARB	1st Quarter		Corporate Fund	316,500.00	LCA & LOCA	
Non Accountable Forms Inventory	FCS	Supply and delivery of Water Bill	SVP	No	MEARB	1st Quarter		Corporate Fund	250,000.00	LCA & LOCA	
Supplies & Materials for Water System Operation - Maintenance	ECS	Supply and delivery of Brass, GI fittings, PE pipes and Water Meter for Maintenance	SVP / CB	No	MEARB	1st to 4th Quarter		Corporate Fund	1,670,425.00	LCA & LOCA	
Procurement of mix aggregated for Pump Station 6 and 8 embankment.	ECS	Supply and delivery of mix aggregated for Pump Station 6 and 8 embankment.	SVP	No	MEARB	1st Quarter		Corporate Fund	400,000.00	LCA & LOCA	
Procurement of various materials Transmission lines,	ECS	Supply, delivery, and Installation of PVC Pipes and GI Fittings including excavation and backfill for Transmission lines - Phase 4 & 5.	CB	No	MEARB	1st Quarter		Corporate Fund / JSA	5,500,000.00	LCA & LOCA	
Supply and delivery of labor and materials for the drilling of new Production Well (PS 9).	ECS	Supply of labor and materials for the drilling of new Production Well (PS 9).	CB	No	MEARB	1st Quarter		JSA	3,000,000.00	LCA & LOCA	
Procurement of Submersible Pump and Motor, 7.5 hp and 25hp	PWQS	Supply and delivery of Submersible Pump and Motor, 7.5 hp and 25hp	SVP	No	MEARB	1st to 4th Quarter		Corporate Fund	850,000.00	LCA & LOCA	
Procurement of Generator Set for Pump Station 8.	PWQS	Supply, delivery and installation of Generator Set for Pump Station 8.	SVP	No	MEARB	2nd Quarter		Corporate Fund	900,000.00	LCA & LOCA	
Procurement of Booster Pump Equipment for Pump Station 6	PWQS	Supply, delivery and Installation of Booster Pump for Pump Station 6	SVP	No	MEARB	2nd Quarter		Corporate Fund	250,000.00	LCA & LOCA	
Procurement of chlorinators	PWQS	Supply and delivery of 5 units Chlorinators	SVP	No	MEARB	1st to 4th Quarter		Corporate Fund	350,000.00	LCA & LOCA	
Procurement of materials for office repainting	ECS	Repainting of office building and perimeter fence	SVP	No	MEARB	1st to 4th Quarter		Corporate Fund	300,000.00	LCA & LOCA	
Procurement of materials for Office signage	ECS	Supply, delivery and Installation Custom Office Signage Exterior	SVP	No	MEARB	2nd to 4th Quarter		Corporate Fund	200,000.00	LCA & LOCA	

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GENERAL REQUIREMENTS											
Procurement of materials for PS 2 Storage room	ECS	Supply and delivery of materials for PS 2 Storage room	SVP	No	MEARB	2nd Quarter		Corporate Fund	800,000.00	LCA & LCCA	
Procurement of GPS Equipment and Photocopier	AGSS / ECS	Supply of GPS Equipment and Photocopier	SVP	No	MEARB	1st to 2nd Quarter		Corporate Fund	100,000.00	LCA & LCCA	
Procurement of Laptops and Desktop Computers	AGSS / FCS / ECS / PWQS	Supply of Laptops and Desktop Computers	SVP	No	MEARB	1st to 4th Quarter		Corporate Fund	240,000.00	LCA & LCCA	
Procurement of Telescopic Electrical Hot Stick	AGSS / FCS / ECS / PWQS	Supply and delivery of Telescopic Electrical Hot Stick	SVP	No	MEARB	4th Quarter		Corporate Fund	100,000.00	LCA & LCCA	
Procurement of 1 unit Multicab, 1 unit Tricab and 1 unit Single Motor	FCS / ECS	Procurement of 1 unit Multicab, 1 unit Tricab and 1 unit Single Motor	SVP	No	MEARB	2nd to 3rd Quarter		Corporate Fund	980,000.00	LCA & LCCA	
Procurement of fuel and oil for various Generator Set and Motor Vehicle.	AGSS / FCS / ECS / PWQS	Procurement of fuel and oil for various Generator Set and Motor Vehicle.	DRP	No	MEARB	1st to 4th Quarter		Corporate Fund	1,306,500.00	LCA & LCCA	
Procurement of various water quality test for Bacteria, Physical and Chemical.	PWQS	Procurement of various water quality test for Bacteria, Physical and Chemical.	SVP	No	MEARB	1st to 4th Quarter		Corporate Fund	382,000.00	LCA & LCCA	
Procurement of Security services	AGSS	Procurement of Security services	SVP	Yes	MEARB	1st Quarter		Corporate Fund	600,000.00	LCA & LCCA	
Procurement of parts and labor for repair & maintenance Office, IT, Communication Equipment and Furniture & Fixtures.	AGSS / FCS / ECS / PWQS	Procurement of parts and labor for repair & maintenance Office, IT, Communication Equipment and Furniture & Fixtures.	SVP	No	MEARB	1st to 4th Quarter		Corporate Fund	49,600.00	LCA & LCCA	
Procurement of parts and labor for repair & maintenance of various machinery and equipment	/PWQS	Procurement of parts and labor for repair & maintenance of water treatment and power production equipment.	SVP	No	MEARB	1st to 4th Quarter		Corporate Fund	596,750.00	LCA & LCCA	
Procurement of parts and labor for repair & maintenance of various Service Vehicle	AGSS / FCS / ECS / PWQS	Procurement of parts and labor for repair & maintenance of various Service Vehicle	SVP	No	MEARB	1st to 4th Quarter		Corporate Fund	567,505.00	LCA & LCCA	
Procurement of Outsourcing Services for additional manpower	AGSS	Procurement of Outsourcing services for additional manpower	SVP / CB	Yes	MEARB	1st Quarter		Corporate Fund	2,574,718.92	LCA & LCCA	
Procurement of Advertisement, Souvenir and Calendar 2027	AGSS / FCS / ECS / PWQS	Procurement of Advertisement, Souvenir and Calendar 2027	SVP	No	MEARB	1st to 4th Quarter		Corporate Fund	335,000.00	LCA & LCCA	
Procurement of various Tarpaulin, Mimeo Forms & Ledger Card	AGSS / FCS / ECS / PWQS	Procurement of various Tarpaulin, Mimeo Forms & Ledger Card	SVP	No	MEARB	1st to 4th Quarter		Corporate Fund	18,200.00	LCA & LCCA	
Procurement of food and supplies for World Water Day activity.	AGSS	Supply and delivery of food and supplies for World Water Day Celebration.	SVP	No	MEARB	1st Quarter		Corporate Fund	40,000.00	LCA & LCCA	
Procurement of food venue including supplies for Capability Building	AGSS	Supply of food and venue including supplies for Capability Building	SVP	No	MEARB	2nd Quarter		Corporate Fund	400,000.00	LCA & LCCA	
Procurement of food and venue for Family Day and Civil Service Month Anniversary	AGSS	Supply of food and venue for Family Day and Civil Service Month Anniversary	SVP	No	MEARB	3rd Quarter		Corporate Fund	330,000.00	LCA & LCCA	
Procurement of food venue, raffle prizes and customized giveaways for concessionaire - 30th BWD Anniversary	AGSS	Supply and delivery of food, venue, raffle prizes and customized giveaways for concessionaire - 30th BWD Anniversary	SVP	No	MEARB	4th Quarter		Corporate Fund	907,500.00	LCA & LCCA	
Procurement of food venue and giveaways for Year-End Assessment	AGSS	Supply and delivery of food, venue and giveaways for Year-End Assessment	SVP	No	MEARB	4th Quarter		Corporate Fund	300,000.00	LCA & LCCA	
Procurement of food venue including supplies for GAD Programs.	AGSS	Supply and delivery of food, venue including supplies for GAD Programs.	SVP	No	MEARB	3rd Quarter		Corporate Fund	500,000.00	LCA & LCCA	
Procurement of plaque and best employee award	AGSS	Supply of plaque and best employee award	SVP	No	MEARB	4th Quarter		Corporate Fund	24,000.00	LCA & LCCA	

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GENERAL REQUIREMENTS														
Procurement of food venue including supplies for various activity of Araw ng Buenavista and Independence Day.	AGSS	Supply and delivery of food and supplies for various activity of Araw ng Buenavista and Independence Day.	SVP	No	MEARB	1st and 3rd Quarter		Corporate Fund	25,000.00	LCA & LCCA				
Procurement of office building pest control	AGSS	Supply, delivery and labor of office building pest control	SVP	No	MEARB	2nd Quarter		Corporate Fund	100,000.00	LCA & LCCA				
Procurement of materials and labor for model farm maintenance	AGSS	Supply and delivery of materials and labor for model farm maintenance	SVP	No	MEARB	1st to 4th Quarter		Corporate Fund	42,000.00	LCA & LCCA				
MISCELLANEOUS ITEMS (for Direct Acquisition only) Sec.32.2 of R.A. 12009														
Supply and delivery of Gas and liquid chlorine for water treatment	PWQS	Supply and delivery of Gas and liquid chlorine for water treatment	DA	No	MEARB	1st to 4th Quarter		Corporate Fund	3,097,000.00	LCA & LCCA				
Delivery charge of Gas and Liquid Chlorine	PWQS	Delivery charge of Gas and Liquid Chlorine	DA	No	MEARB	1st to 4th Quarter		Corporate Fund	270,000.00	LCA & LCCA				
Procurement of Telephone subscription	AGSS / FCS / ECS / PWQS	Procurement of Telephone subscription	DA	No	MEARB	1st to 4th Quarter		Corporate Fund	228,000.00	LCA & LCCA				
Procurement of Web Hosting, Cloud Storage & Internet Subscription	AGSS / FCS / ECS / PWQS	Procurement of Web Hosting, Cloud Storage & Internet Subscription	DA	No	MEARB	1st to 4th Quarter		Corporate Fund	127,000.00	LCA & LCCA				
COMMON USE SUPPLIES & EQUIPMENT (CSE) to be purchased from PS-DEM (kindly indicate the Summary / total amounts only)														
Procurement of various Office and Computer Supplies	AGSS / FCS / ECS / PWQS	Supply and delivery of various Office and Computer Supplies	Agency to Agency	No	MEARB	1st to 4th Quarter		Corporate Fund	847,585.00	LCA & LCCA				
Procurement of various Alcohol and First Aid Supplies	AGSS / FCS / ECS / PWQS	Supply and delivery of various Alcohol and First Aid Supplies	Agency to Agency	No	MEARB	1st to 4th Quarter		Corporate Fund	58,100.00	LCA & LCCA				
Procurement of various Bulbs, electrical tools and wires	AGSS / FCS / ECS / PWQS	Supply and delivery of various Bulbs, electrical tools and wires	Agency to Agency	No	MEARB	1st to 4th Quarter		Corporate Fund	163,510.00	LCA & LCCA				
Procurement of various Janitorial Supplies	AGSS / FCS / ECS / PWQS	Supply and delivery of various Janitorial Supplies	Agency to Agency	No	MEARB	1st to 4th Quarter		Corporate Fund	70,820.00	LCA & LCCA				
Procurement of various Other Supplies & Materials	AGSS / FCS / ECS / PWQS	Supply and delivery of various Other Supplies & Materials	Agency to Agency	No	MEARB	2nd to 4th Quarter		Corporate Fund	322,530.00	LCA & LCCA				
									Total Amount to Estimated Budget	33,496,843.92				

Prepared by:

Recommended by:

By the Authority of the Bids and Awards Committee

Approved by:

JENNIFER C. SURILLA

Bids and Awards Committee Secretariat

Date: 1.26.26

ENGR. EDUAR R. HARANAY

Bids and Awards Committee Chairman

Date: 1-24-26

ELISA B. ALBAY

General Manager / Head of Procuring Entity

Date: _____